

**Instructions : All question are compulsory.**

1. What is meant by 'Effectiveness in Management'? (1)
2. How management is multidimensional? (1)
3. Define planning premises. (1)
4. How does coordination ensure unity of action in Management? (1)
5. Name types of selection test & their use. (1)
6. Explain Liberalization. (1)
7. Explain Relativity as a feature of Business Environment. (1)
8. 'Planning reduces creativity'. How. (1)
9. Differentiate between unity of command and unity of Direction. (3)
10. Explain the nature of Principles of managements. (3)
11. Explain : (3)
  - (a) Apprenticeship Programme
  - (b) Internship
12. Give the Impact of Government policy changes on business and industry. (3)
13. Staffing referred to as both a line as well as a staff activity. Explain. (3)
14. Explain the Process of Organising. (4)
15. Organising as a structure can be explained in two ways. Give differences between both. (4)
16. 'It includes the entire gamut of activities as well as the organisational's policy and how it will contribute to the overall Business plan.' Explain this statement. (4)
17. Explain Simplification as a technique of Scientific management & its purpose. (4)
18. Give Merits & Demerits of internal and external source of Recruitment. Name types of these sources. (4)
19. Explain Staffing Process. (4)
20. 'Both Delegation & Decentralization are same'. Do you agree with this comment. (5)
21. Define planning. Explain the following : (5)
  - (a) Policy
  - (b) Strategy
22. Explain management as a profession. (5)
23. Differentiate between formal & Informal Organisation. (6)
24. Explain Importance of Planning. (6)
25. Explain the elements of Delegation and differentiate among them. (6)

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